

**Internal Quality Assurance Cell (IQAC)
Annual Quality Assurance Report (AQAR)
(2016 – 2017)**

SRI VYASA N S S COLLEGE

**VYASAGIRI P.O. WADAKKANCHERY, THRISSUR
KERALA - 680623**



Reaccredited by NACC with 'B' Grade

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

SRI VYASA N.S.S.COLLEGE

1.2 Address Line 1

VYASAGIRI

Address Line 2

WADAKKANCHERY

City/Town

THRISSUR

State

KERALA

Pin Code

680623

Institution e-mail address

mail@srivyasanss.ac.in

Contact Nos.

04884 237718 , 09447603747

Name of the Head of the Institution:

DR.K.P.SUBHASHCHANDRAN

Tel. No. with STD Code:

04884 237718

Mobile:

09447603747

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Name of the IQAC Co-ordinator:

UNNIKRISHNAN K

Mobile:

9400317472

IQAC e-mail address:

iqacvyasa@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KLCOGN13046

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.srivyasanss.ac.in

Web-link of the AQAR:

www.srivyasanss.ac.in/AQAR2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	769	2007	5 YEAR
2	2 nd Cycle	B	2.83	2016	5 YEAR
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02-06-2010

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALICUT

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text" value="V"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Innovations in Teaching and Learning: Acquainting the faculties about the new tools adopted for bringing out a change in teaching and learning process such as ICT and web enhanced teaching protocols
- Maintaining records of the entire teaching faculty and the staff of the institution and keep tracks of the accomplishments of the faculty
- Participation from stakeholders in the discussion meet aiming at formulating strategies for the overall development of the college
- Conducting awareness programmes among the faculty, staff and students regarding the overall development of the college
- Steps were initiated to maintain the cleanliness of the campus, Accommodating students, Teachers and staff in the periodic cleaning drive
- Maintenance of sign boards in the college; action taken to paint it and clean it

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the analysis of outcome achieved by the end of the year *

Plan of Action	Achievements
Minimizing environmental pollution within the campus	<ul style="list-style-type: none"> • Decreased use of paper and plastic • • Optimization of existing infrastructure • Planting sapling during special occasion in commemoration of great personalities • Case studies included in Science course.
<ul style="list-style-type: none"> • Development Programmes for, Faculty, Staff and Students 	<ul style="list-style-type: none"> • Workshop was conducted for faculty and staff on digitization. • Workshop for library staff on automation. • Motivation session for students were conducted by faculties and external mentors to make them excel in the academic activities. • Participation in workshops, conferences, seminars and poster presentation by Faculty and Technical staff.
Advantage of using Smart Board	Couple of our dept. are installed with smart board and the application and use of this is illustrated to the faculties for making the teaching process more understanding and avoiding the use of chalk

Strengthening remedial programmes /classes for slow learners and extending motivational talks to fast learners	Remedial classes was taken in assistance through (Student Support Programme) on a regular basis by faculties of the various department. Special programmes such as motivational talk, career planning, vocabulary improvement etc. were held for the toppers in every batches. The programme was effectively implemented and lot of students could excel in their studies
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Discussed and approved by the IQAC, College Council and Management

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	3			
UG	8			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	12			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	26	7		

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1		Nil		Nil		Nil		01	

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	24	03
Presented papers		05	03
Resource Persons		04	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Timely conduct of common internal examinations and publication of results on time is ensured. Other than students were encouraged to hold group discussion/ debate on contemporary issues and projects were done during final year (Science) of societal impact
- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum. Faculties were encouraged to use modern techniques and also help students in understanding the topics with these modern teaching facilities
- Interaction with parents through class PTA meeting to discuss the progress of their wards. Creative suggestions from the side of parents enables the teachers in improving the output.
- Presentations/animations/videos were also used apart from conventional black board teaching. Language lab applied for teaching phonetics, linguistics, etc. by English and other language depts... Efficient use of time and learning efficiency is much more than usual classroom learning. This set up fosters more interactive session between students and teacher.
- Student's feedback is collected and analysed for evaluating the performance of faculty members and the information is used for the improvement of teaching output

2.7 Total No. of actual teaching days during this academic year

162

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06		
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2.10 Average percentage of attendance of students

92

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bsc Botany	28	4	15	5	0	86.00
Bsc Chemistry	27	30	63	3.7	0	67.00
Bsc Physics	32	09	66	0	0	75.00
Bsc Mathematics	26	41	100	0	0	84.60
BA Economics	44	20	50	16	07	91.00
BA History	42	02	26	03	09	88.00
BA English	29	20	30	38	07	62.00
BCom	57	01	74	1	0	84.00
MSc Mathematics	15	30	85	15	0	86.60
MSc Physics	12	08	42	50	0	100
MSc Chemistry	12	09	59	32	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Through Tutorial committee, Academic monitoring Committee and class committee.
- The examination committee conducts the internal examination and the results of the same is published within a fortnight
- Tutorial committee meets with the Heads and couple of faculties of department and evaluates the performance of the students
- The briefing of the same is passed to the IQAC to take further action if needed

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	09	Nil	02
Technical Staff	00	01	Nil	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Presently Chemistry department is a recognised research centre of the Calicut University, three faculty members of the department are recognised guide of the Calicut University
- IQAC recognises teacher fellows who have been bestowed with best paper / Poster in seminars and felicitate them during separate function. .
- Faculties from Science departments such as Chemistry and Physics entertain students from other colleges to do their research projects in respective fields at this college as the centre
- Interdisciplinary Study Circle of Vyasa (ISCOV) promotes interdisciplinary lectures/ interactions among faculty members of this college.
- Students in graduation and post-graduation courses were encouraged to take short term projects in socially and scientifically relevant area that could inculcate research culture within the student community

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01 (2016-2017)			01
Outlay in Rs. Lakhs	23.55 lakhs (2016-2017)		970000/- (Balance amount of the Project)	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	07 (2015-2016) 03 (2016-2017)			
Outlay in Rs. Lakhs	9.48 lakhs (2015-2016) 10.70 lakhs (2016-2017)			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	01	
Non-Peer Review Journals	0	3	

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e-Journals	0	0	
Conference proceedings	0	02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	14-15	UGC, KSCSTE	2355000	970000
Minor Projects	14-15	UGC	1070000	805000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			10		3
Sponsoring agencies			KSCSTE & PTA		UGC

3.12 No. of faculty served as experts, chairpersons or resource persons: 07

3.13 No. of collaborations International National Any other
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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: Rs. 5200000/- [For purchase of Scientific instruments, DST-FIST]

From Funding agency	UGC & DST-FIST	From Management of University/College	Nil
Total	Rs. 17.75 Lakhs + 52.0 Lakhs [DST-FIST During 2016-2017]		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01				√		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03
16

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF Project Fellows 02 Any other

3.21 No. of students Participated in NSS events:

University level Nil State level Nil
National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level 03 State level Nil

National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Our college staff members and students of various departments are actively involved in helping children's Autism Child welfare centre, Thrissur.

Awareness creation on drug abuse, organ donation, energy conservation, street play on blood donation, planting of trees.

Water and soil testing facilities were extended to locals within the reach of the college

De addiction awareness programme for students were conducted

Women empowerment programme was convened by women's cell of the college by conducting lectures by speakers from outside

Eco friendly environmental awareness programmes

NCC cadets were taken socially relevant activities like cleaning, sanitation etc. within the college and around localities

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	35 Acres			
Class rooms	27			
Laboratories	11			
Seminar Halls	03			
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.	04		DST-FIST	
Value of the equipment purchased during the year (Rs. in Lakhs)		35 Lakhs	DST-FIST	
Others (Language lab)				

4.2 Computerization of administration and library

Library is already computerised and the students were borrowing books and journals through bar code identification system. The automation of library facilitate students to take books and return it very conveniently. The administration wing is partially computerised so as to enable fast processing of documents and the system is functioning well.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28459		172	88196	28632	
Reference Books						
e-Books						
Journals	16		1		17	
e-Journals	NLIST	5750				
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	43	01	01	01	10	03	25	05
Added	11	00	00	00	5	02	04	00
Total	54	01	01	01	15	05	29	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer with printer facility were installed at all department
- Main building is Wi-Fi enabled
- Internet access is provided to students at the computer centre and the teachers were availing the Wi-Fi facility of the campus
- Faculties were encouraged to use the ICT enabled teaching modules and the three science department is provided with smart board/ slide projector

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	3.74 Lakhs
iii) Equipments	15000/0
iv) Others	Nil
Total:	3.89 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Initiation was taken for the construction of ramps where there is needed for the smooth movement in the whole campus
- Career Counselling and awareness classes were taken for the benefit of students
- Monitored the activities of remedial coaching and given suitable suggestion for further improvement. Scholarship committee, academic monitoring and tutorial Committee were also had meeting with IQAC team to improve the academic out put of the students,
- Finishing school was conducted for final year students during the end of sixth semester
- Couple of interactive session on accreditation process were conducted for the faculties and office staff.
- Continues support was given by IQAC to all departments in evaluating, monitoring the performance of students
- Frequent meetings are held to discuss the strategies for the improvement on quality education
- Students were given induction programme during their first year

5.2 Efforts made by the institution for tracking the progression

- Internal test papers, seminars, assignment, project were conducted during each semester and the performance of the students were tracked
- College development council and PTA meeting were conducted and the initiatives to be put forth for over all development for the student progression as well as for improving college prospectus were done in a time bound manner
- A team comprising faculties, supporting staff, students and the principal at the helm tirelessly worked to bring excellence in every sphere for the development of the college

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
945	78	16	1039

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

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Men	No	%	Women	No	%
	331	31.58		708	68.42

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
575	191	2	240	0	1008	532	193	2	308	4	1039

Demand ratio Online admission Dropout % 0.1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Conducted coaching classes for CSIR-UGC-NET/GATE, JAM and other competitive exams by the faculties of the college, supported by PTA

No. of students beneficiaries

138

5.5 No. of students qualified in these examinations

NET	2	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Conducted several classes with the assistance from walk with scholar programme (An initiative from Govt. of Kerala), Classes were conducted on topics such as

1. Career Guidance
2. Personality development
3. Setting up of future goals and on facing interviews

No. of students benefitted

180

5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	160	23	12

5.8 Details of gender sensitization programmes

Lectures / deliberations were conducted for students on gender issues and were given Legal awareness class on various issues related to safety and fundamental rights

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	30000
Financial support from government	754	1545230
Financial support from other sources	17	45000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE

To empower society through knowledge and develop the skills of society, so as to equip it to face the challenges and needs of emerging world to offer equal opportunities to female students, so that they will be empowered to be effective leaders of society to create a generation endowed with a mindset for imbibing the winds of change for social transformation and finally make the products of this college conscious of their duty towards the country and fellow human beings.

MISSION OF THE COLLEGE:

- To appreciate and respect all faiths , foster self and community development and promote religious harmony leading to national integration
- To create a teaching - learning environment conducive to the pursuit of higher knowledge, relevant skills and experience
- To include new developments in education into the curriculum so as to promote academic advancement leading to national development
- To promote awareness on ecological and environmental issues
- To effect changes in the curriculum with information and communication technology
- To develop skilled personnel through vocational and entrepreneurial education
- To create research environment which can lead to consultancy and extension
- To sensitize the students on socio-economic issues (emphasizing on gender and human rights) by including related topics into the curriculum, and through co-curricular activities
- To provide value-oriented education according to the worldview
- To promote a dialogue between faith, culture and science
- To insist on care and concern for each individual
- To focus on total formation of the individual to promote community development.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the respective statutory bodies of the University; suggestions are given by members of board of studies and faculties. Refresher courses and professional improvement training are utilised by the faculty members. Revisions implemented regularly in 4-5 years by the university.

6.3.2 Teaching and Learning

ICT facilities, smart board and power point presentation were utilised by different department based on the theme / syllabus

Through regular class test, internal examinations, assignments given to students and were closely monitored by a team including each of the head of the department

Library is computerised and students are encouraged to use online services such as e-journals and e-books, DELNET facility is available, smart classrooms and language lab also helps students in understanding the lessons.

Academic calendar prepared by the college council in consultation with IQAC committee, fixes the dates for internal examination, seminars, cultural activities, sports meet, national seminars etc.

Tutorial committee, class committee and students feedback etc. were done periodically to ensure that the portions are completed in time and these committee could heed the grievances of the students regarding their academic as well as other matters pertaining to the class.

6.3.3 Examination and Evaluation

Internal examinations are conducted at regular intervals by a committee constituted for the purpose. Performance evaluations and apprise are done by the the Committee in consultation with IQAC. Final exams are conducted by University.

In each semester two internal examination and for practical two model tests were conducted. The results are published within a fortnight. Parents meeting were held in each dept. They are briefed about the performance of their wards, a chance to improve for the poor performers.

6.3.4 Research and Development

Research committee is constituted to monitor the research and development activity. The committee meets during regular intervals for recruiting new research scholars as per the available vacancy in reference to the university notification. Performance evaluation of the research scholars are taken up at regular time frame to monitor the progress of the research work

IQAC and the research committee encourage teachers to take up major and minor projects. Encourage faculty to publish papers in journals. Facilitate the Ph.D. supervisors to supervise their scholars. The faculties and the research students were honoured for their achievements during the research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is completely automated and there is separate section for reference books, periodicals etc.
- There are new initiatives like ISCOV and Finishing School.
- New books, journals and periodicals are added in the library, increased quality and quantity of books and infrastructure in the departments
- Well maintained library and computer labs with internet connected computers', Further Wifi connectivity is available in the main campus and library.
- The laboratories with major equipment like uv spectrophotometer, spectrofluorimeter, electrochemical work station, high resolution (double beam) optical microscope in addition to minor instruments for conducting practical's for PG courses.
- The samples for analysis from other colleges were also engaged

6.3.6 Human Resource Management

Various committees are constituted and there is a staff recreation club

6.3.7 Faculty and Staff recruitment

Done by the management as per the regulations of the State Government and University affiliated

6.3.8 Industry Interaction / Collaboration

PG Students of Science departments do their projects in industries for the final year project work. The project work is solely done at the industries and some of the students gets placement at the successful completion

6.3.9 Admission of Students

Admission of students is done on the basis of merit and reservation policies of Government and university. Admission is through University list received through on line application. The reservation and other admission quota are all fixed by government and university to which college affiliated

6.4 Welfare schemes for

Teaching	All Govt. schemes
Non-teaching	All Govt. schemes
Students	Scholarships, and other schemes implemented by Govt.

6.5 Total corpus fund generated:

17 Lakhs

6.6 Whether annual financial audit has been done: Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes	Agency Management	Yes/No	Authority
Academic			Yes	College committee
Administrative		Local fund audit, Govt. of Kerala, & AG	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

By University

For PG Programmes Yes No

By University

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Exam reforms are done by the University on recommendation by syndicate

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Government sanction autonomy to colleges by recommendations of UGC. The University has recommended the college for the status of centre of potential for excellence.

6.11 Activities and support from the Alumni Association

Alumni association takes great care in the developmental activities of the college. Contribution is given to infrastructure development, promoting co-curricular activities and some of the alumni association were instituted endowment prizes for the meritorious students. . Department level Alumni meetings and college level Alumni meetings were also conducted at regular intervals.

6.12 Activities and support from the Parent – Teacher Association

PTA actively participates in the day-to-day activities of the college and gives advice and suggestions. Extended financial support for various seminars and workshops conducted in the department. Funds for routine activities like cleaning, medical expenses, repair of equipment Academic and infrastructural requirements of the college are closely monitored and brought in to the attention of concerned authorities. PTA meets at least once in an Academic Year and give suggestions for improvement. General body meeting of PTA is held at regular intervals and audited fund will be presented at the meeting

6.13 Development programmes for support staff: Yes

6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS and NCC units of the college took initiatives to make the college campus get rid of the menace of plastic.

Department wise cleaning drive is conducted at regular intervals with the help of students under supervision of teachers of respective department.

Saplings were planted during special functions and are maintained by students and teachers

Students are directed to use non-plastic, eco-friendly materials in college functions and celebrations. A large number of trees are planted in the campus. Initiatives are taken to promote rain water harvesting. Initiated energy conservation methods.

With the help of nature club activities were under taken during environmental day and conducting awareness camp for students in conserving the Mother Nature

Waste segregated during clean were properly disposed and non-biodegradable waste were treated separately

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Conducting two internal exams per semester, publishing the results within short period and through evaluation of result. Class PTA was convened after each semester and the parents were intimated about the academic performance of their wards. This interaction could pay rich dividend in improving the students' progress before final Unty. Exam as revealed from final exam results
- Induction programme for students of the first year and on briefing class on various services rendered to them by various division /committee of the college were indeed useful for first comers. Coaching classes for NET and JAM competitive exams were conducted
- Computerisation of library is completed and Post Graduate level students are given complete access.
- Introduced new initiative ISCOV, a forum for deliberation on various topic for the faculties

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Remedial classes conducted to weak students.
- Career oriented Coaching classes for outgoing students
- Free internet for all students
- Open access to library system for PG students
- Conducted extension programmes like blood donation, awareness creation on drug abuse, cancer detection medical camp etc.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Visiting old age homes and orphanages for helping inmates
- Outreach programme by Dr. Vijayalekshmi Amma for children's having Autism and other types disorders

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The college council took initiatives to make the college campus get rid of the menace of plastic. Students are directed to use non-plastic, eco-friendly materials in college functions and celebrations. A large number of trees were planted in the campus. Initiatives are taken to promote rain water harvesting. Water recharging process implemented. Classes were taken in connection with environment and ozone day celebration

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

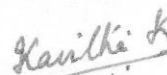
NIL

8. Plans of institution for next year

- To continue with revamping of teaching, learning and evaluation process to make the college excel in every sphere to achieve center of excellent status for the college
- To bring new innovations in teaching and learning process for improving the understanding capacity of students
- Introducing new courses
- Continuing the of Finishing School and ISCOV (Interdisciplinary forum of deliberation within faculties and staff)
- Establishment of new research centers with various departments

Name Dr. R. MANU

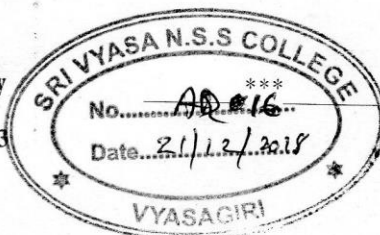
Name KAVITHA. K



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure

Abbreviations:

- | | | |
|------|---|----------------------------|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |

Annual Quality Assurance Report (2016-17)

Month & Working days

ACADEMIC CALENDER FOR THE YEAR 2016-2017 (Annexure-1)

June '16, 22 days

College opens on June-1 After Summer vacation

Issuance of admission notification for **First Semester Degree**: 02/05/16

Commencement of online registration: 20/05/2016

Date of commencement of examinations , 1st Semester: 22/11/16

Last date of uploading internal marks : 19/12/16

Date of conclusion of exam : 07/12/16

Date of publication of result **First Semester Degree**: 15/03/17

Commencement of **Third Semester** : 01/06/16

Commencement of **Fifth Semester** 01/06/16

Issuance of admission notification for PG courses : 10/06/2016

Commencement of registration PG courses: 25/06/16

Anti-ragging campaign: June 2nd week and August 3rd week

Date of notification for VI SEM sem (PG) exam: 03/06/2016

July '16, 19 days

Date of admission First semester: 05/07/2016

Commencement of First semester: 11/07/16

Date of publication of results II SEM (UG) : 18/07/2016

Date of publication of results IVSEM (UG) : 18/07/2016

Last date for submission of APC of **II nd Semester** students (PG) : 02/07/16

Date of commencement of **II nd Semester** examinations (PG): 12/07/16

End of **II nd Semester (PG)** : 16/07/16

Date of commencement of **VI Semester** examinations(PG) : 18/07/16

July Last week/August first week (**College union election**)

Aug '16, 20 days	<p>Date of admission PG courses: 08/08/16</p> <p>Commencement of First semester PG courses : 10/08/2016</p> <p>Last date of uploading internal marks II nd Semester (PG) : 12/08/16</p> <p>Date of conclusion of II nd Semester (PG) exam : 12/08/16</p> <p>Last date for submission of APC of IV nd Semester students (PG) : 08/08/16</p> <p>First Internal Examinations Degree Third and Fifth SEM : 18/08/2016 To 20/08/2016</p>
Sept '16, 18 days	<p>Date of notification for Third Semester Exam : 30/09/16</p> <p>Date of notification for Fifth Semester Exam : 27/09/16</p> <p>10.09.2016 to 18.09.2016: Onam Holidays, 18.09.2016 College reopens after onam holidays</p> <p>Commencement of third semester : 26/09/16</p>
Oct '16, 18 days	<p>Last date for submission of APC of Third Semester students: 15/10/16</p> <p>Date of notification for First Sem Exam. : 22/10/16</p> <p>Date of commencement of Third Semester examinations: 31/10/16</p> <p>End of Third Semester : 31/10/16</p> <p>Last date for submission of APC of Fifth Semester students :07/10/16</p> <p>Date of commencement of Fifth Semester examinations : 25/10/16</p> <p>End of Fifth Semester : 31/10/16</p>
Nov '16, 22 days	<p>Last date for submission of APC of First SEM. students: 02/11/16</p> <p>Date of conclusion of exam : 11/11/16</p> <p>End of First semester Exam: 22/11/16</p> <p>Commencement of Second Semester Classes : 23/11/16,</p> <p>Last date of uploading internal marks Third Semester : 23/11/16</p> <p>Date of commencement of IV Semester Classes: 01/11/16</p> <p>Last date of uploading internal marks Fifth Semester students : 18/11/16</p>

	<p>Date of conclusion of Fifht Semester exam: 08/11/16</p> <p>Commencement of Sixth Semester Classes:01/11/16</p> <p>Date of publication of results II nd Semester (PG) : 04/11/2016</p> <p>International Student festival : November 2nd week</p> <p>5 th Sem 2 nd Internal and I Sem First Internal Exam Exam Days: 02.11.2016 To 04.11.2016,</p>
Dec '16, 16 days	<p>Date of Notification for IV Semester Exam :28/02/17</p> <p>Date of notification for PG first semester Exam: 5/12/16</p> <p>Last date for submission of APC for First PG students: 20/12/16</p> <p>3rd SEM and I Sem Internal Examination From 13.12.2016 To 15.12.2016</p> <p>(College closes for Christmas Holidays from 24.12.2016 to 31.12.2016</p> <p>January-1,2018, : Reopening after Christmas Holidays</p>
Jan '17, 20 days	<p>Date of commencement of examinations for first Sem PG : 6/01/2017</p> <p>End of First semester PG Courses: 6/1/2017</p> <p>Date of conclusion of exam :18/01/2017</p> <p>Last date of uploading internal marks : 31/01/2017</p> <p>Commencement of II nd Semester :09/01/17</p> <p>Date of notification of Thid semester : 11/01/17</p> <p>Last date for submission of APC Thid semester students: 25/01/2017</p> <p>Intimation of Electives of PG.</p> <p>Zonal Festivals :January 3rd & 4th week</p>
Feb '17, 20 days	<p>Date of publication of result of Third Semester Degree Exam: 20/02/17</p> <p>Date of publication of result of Fifth Semester Degree Exam 15/02/17</p> <p>Date of notification of Sixth Semester Degree Exam :15/02/17</p> <p>Date of commencement of examinations third semester: 10/02/2017</p> <p>End of semester third semester (PG) : 15/02/2017</p>

	<p>Date of conclusion of exam of third semester (PG) :</p> <p>Commencement of FOURTH semester (PG): 16/02/17</p> <p>Inter Zone: February 3rd and 4th week</p> <p>Internal examination : Degree Sixth Semester : 07/02/2017 To 09/02/2017</p> <p>Internal examination PG Third Semester: 07/02/2017 To 09/02/2017</p> <p>6th Semester First Internal FROM 07.02.2017 To 09/02/2017</p>
<p>Mar '17, 21 days</p>	<p>Date of notification of II nd SEM Degree Exam: 03/03/17</p> <p>Last date for submission of APC : 15/03/17</p> <p>End of II SEM. Degree : 31/03/17</p> <p>Last date for submission of APC of Fourth Semester students: 13/03/17</p> <p>Date of Commencement of Fourth Semester Examinations : 28/03/17</p> <p>End of Fourth Semester: 31/03/2017</p> <p>Last date for submission of APC of Sixth Semester students: 03/03/17</p> <p>Date of Commencement of Sixth Semester Examinations 16/03/17</p> <p>Last date of uploading internal marks third semester: 09/03/2017</p> <p>End of Sixth Semester (UG): 31/03/17</p> <p>Date of last exam third semester (PG) : 22/02/17</p> <p>Degree 6th Semester second Internal : 07.03.2017 To 09/03/2017</p> <p>Second and Fourth Semester second Internal : 07.03.2017 To 09/03/2017</p> <p>March 15 to 25: University Youth Festival</p> <p>March 31: Intimation of Electives CBCSS and College Closes for summer vacation</p>

ANNEXURE-II

For improving the teaching, learning process and to see the output and the suggestions coming out from the students and other stake holder's, feedback report of the faculties are collected every year. Feedback form for the teaching evaluation is distributed within all students at the end of the semester in PG and Degree classes. Students were instructed to rate their teachers based on twenty attributes on a five point scale (excellent/good/average/below average/poor). From the feedback obtained, a consolidated report is prepared and discussed within the academic committee. The committee makes suitable decision on the feedback report and initiates action on the report, if anything needed to be addressed that is relevant for improving teaching and learning prospectus. We are keeping all the documents as hard copy as a separate file. In the present case it is difficult to upload all the documents and the volume of the entire document is such that it fails to attach with this report.

ANNEXURE-III

Faculties and staff were given training on using new techniques for improving teaching process, to be more productive. The integration of computers and communications as we can see could give immense opportunities to the education systems with its capacity to integrate, enhance and interact with each other, a way to achieve the learning objectives. The faculties were motivated to embrace this new systems for communication and their ease of use, the power and diversity of information with this type of web enhanced learning procedures.

College and management has initiated positive steps in bringing new courses that are relevant for the present system and for the society to the notice of University to which college is affiliated and the Government for sanctioning. Other than this, couple of science department which has the capacity to get the research centre status of the University also

was initiated by the college council and the management. The process is under way and final decision to be taken by the respective authorities.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
