Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SRI VYASA NSS COLLEGE**
Name of the head of the Institution	**Mrs. K. KAVITHA**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04884237249**
Mobile no.	**7907764763**
Registered Email	**mail@srivyasanss.ac.in**
Alternate Email	**manupanikker@gmail.com**
Address	**SRI VYASA N S S COLLEGE, VYASAGIRI PO. WADAKKANCHERY, THRISSUR,**
City/Town	**WADAKKANCHERY**

State/UT	Kerala
Pincode	680623

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. R. MANU
Phone no/Alternate Phone no.	04884237249
Mobile no.	9496981492
Registered Email	manupanikker@gmail.com
Alternate Email	iqacvyasa@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.srivyasanss.ac.in

4. Whether Academic Calendar prepared during the year

	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.srivyasanss.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	B+	2.80	2007	31-Mar-2007	30-Mar-2012
2	B	2.82	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC	02-Jun-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparing action plan for academic calender,Activity by various departments, Finishig school etc.	13-Mar-2019 15	12
Seminar on Ayurveda	01-Mar-2019 1	60
Meeting of IQAC to discuss on conducitng finishing school, Monitoring the activities various committes	15-Feb-2019 1	12
Meeting of IQAC to organize for Reconstitute IQAC committe, Alumni meeting,student satisfaction survey etc	28-Jan-2019 1	15
Meeting of the IQAC members regarding submission of AQAR and placing it for scrutiny by the committe	19-Dec-2018 1	15
IQAC meeting of members and HOD	04-Jun-2018 1	12
Deliberations on Major Shift in Accreditation Process	30-Nov-2018 1	25

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Participation in NIRF 2019 2. Updating and uploading file for filing RUSA APPLICATION 3. Compilations Submission of Annual Quality Assurance Report to NAAC 4. Workshop and seminar condcuted for the benefit of faculties and students 5. Conducting Feed Back report from students, teachers and parents

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome

achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Seminar / workshop Sessions were planned for the benefit of Faculty and Staff for familiarising the paradigm shift in NAAC accreditation process.	Workshop was conducted for faculties and staff for getting familiarising the new formats in accreditation process , quality indicators, bench marks etc. and on submission of AQAR, IIQA and SSR process/ • Session also discussed on emphasizing the use of ICT enabled techniques in teaching and evaluation and on familiarising with new tools for teaching. The programmes could give an idea about AQAR preparation, and on new policies in accreditation process.
Meeting of IQAC members and Dept. Heads was held for preparing academic and examination calendar for the present year	A day long discussion was convened to chalk out various academic programmes /events schedules to be conducted and also the dates for internal examination for various semesters of UG and PG courses IQAC with the help of department heads framed an academic calendar for the year which was scrutinized by the committee and instructed the heads / conveners of various committee to stick to the schedules in organising the events. The meeting could give an outlook on conducitng programmes and other academic schedules as per the time allotted and also for preparation of the same. The students also can go thru the schedule and act accordingly
Conducting a bridging course/ Orientation programme for students of the first year degree students	One day orientation programme / induction class was planned for first year students. The talks were arranged in such a way so as to give the students an overall outlook of the course of their study, various opportunities they can explore and on developing soft skills and setting up goals for their growth. The classes was handled by experts from outside for first year degree students as an induction programme. The class could give an insight into the course and also on career prospectus and higher education offered by the present stream the students chosen.
Conducting awareness programmes within college about making litter free campus. Briefing on Swatch Bharath Abhiyan, Suchithva	Periodic cleaning activities were planned and was executed by NCC and NSS cadets in and around the college campus. These programmes could inculcate the student mind the importance of cleanness and on avoiding /minimizing plastic in daily life. • Planted tree saplings with the participation of students and assigned the duty to them

Mission etc various agencies, the mission and goals…IQAC advocated various agencies such as NSS/ NCC/ Environmental club etc. to coordinate various activities at periodic intervals.	for nurturing, through identifying each batches of students Briefing classes were also conducted for students about the various government missions on these streams. The classes could inculcate the importance of personal hygiene and on minimizing the use of plastic. The periodic cleaning of the campus was conducted by students.
Interdisciplinary lectures on contemporary topics / intellectual property rights were planned for the students and faculties of the college	During the academic year (2018-2019) lectures to be planned on interdisciplinary topics such as 1) Ayurveda and medicine 2) Stress releasing 3) Gender sensitivity The lecture should be arranged by IQAC in association with PTA. The lectures were really benefitted the student community as reflected from the feedback received at the end of the programme. The classes on stress releasing and gender sensitivity was very useful for the students and also to the staff members of the college.

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC Committe	10-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	2019
Date of Submission	29-Apr-2019
17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	In the process of MIS the library automation is fully functional and the staff profile in university and the salary claiming all made through suitable softwares. Student data base and teachers prfofile were all prepared and uploaded in college portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic year the dates / event schedules to form the academic calendar is done through day long delebearation by a committe constituting heads of various department and the IQAC. After through ratification the calender is uploaded in the college website. The academic calendar is prepared as per the inputs received from various departments and also following the affiliated university academic/examination schedule. As per the academic calendar of the college the teaching days in each month, dates of internal examinations of various semesters, extension and co-curricular activities, arts & sports events etc. were convened. Academic council meeting which was convened at regular intervals, served as a platform for planning on effective implementation of internal examination, publication of results and analysis. The routine affairs / suggestions on specific cases of the college was also discussed in the council meeting. Apart from council meeting tutorial meeting was also held during each semester and at the end of each semester. The tutorial meeting held in presence of tutorial committee chairman, head of each departments and students representing each classes, have discussions on common grievances of students and also on syllabus/portion completion during each semester, remedial coaching etc. and other matters pertaining to the improvement of academic ambience of the college. The minutes of such meeting are all kept with the concerned faculty of the college. Parent teacher association meeting were also conducted during each year and the suggestions aired by parents were properly addressed in college council meeting. The parent were briefed about their wards performance in the internal exam and in cases which need more attention were also pointed out in the meeting. The college has course oriented and outcome based curriculum planning and delivery mechanism that involves student evaluation based on credits assigned for assignments, seminars and dissertation, extra curricular activities etc. The performance evaluation and suggestion for improving of the student performance etc are well adjudiciated as per the calender schedule. All these activities

were performed adhering to the annual calendars for the different events. The academic / other activitiy schedules are also based on master time table and class time table. The student orientation programme such as radio Vyasa (organised & performed by students dealing with contemporary issues and academic news) and activities including periodical cleaning of campus and other socially relevant camps were conducted. General staff council meeting and department staff meeting were conducted which offer one to one interaction within teaching community, serves as a platform for bringing new ideas and for identifying areas for further improvement in teaching, learning and evaluation process. Interdisciplinary talks which are given by faculties on various topics which is held during periodic intervals also contributes to the enrichment of curriculum based learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Additional Skills Acquisition Programme		25/06/2018	180	Communicating skills Basic IT Mdule	Communication skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Chemistry	04/06/2018
BSc	Physics	04/06/2018
BSc	Maths	04/06/2018
BSc	Botany	04/06/2018
BA	English	04/06/2018
BA	History	04/06/2018

| BA | Economics | 04/06/2018 |
| BCom | Commerce | 04/06/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Walk With a Scholar	11/10/2018	60
Scholar Support Programme	11/10/2018	40

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

During the meeting of IQAC members deliberations were held for finalising the format and the key points to be included in the feedback form for student. The college has the practice of collecting feedback from various stake holders' viz. students, parents, alumni during each year at the end of academic schedule. The feedback form were issued to all students of each departments and were told to mark the grading as per their priority. Student feedback form includes points such as relevance on course content, completion of syllabus, effectiveness in teaching and the use of modern facilities in teaching, internal evaluation etc. to get a complete output for improving academic quality. Feedback form was collected and utmost care was taken to prove the anonymity of the student details. The feedback form were thoroughly analysed by the academic monitoring committee and instructions were given based on the grading obtained under various categories. IQAC communicated the feedback to the Head of the Departments to take necessary actions. The remarks made by the students were intimated to faculties and was advised to take remedial action or correction if at all required based on the feedback report. These were all reflected in the academic progress and could nuture harmonious relation between the students and the faculties. Structured feedback was also collected from parents and alumni of the college. The suggestions and the grading given on various points on the feedback collected were thoroughly discussed and short coming were addressed properly. PTA meetings were held at regular intervals and feedback report of the parents were collected and committee discussed the grievances from parents and redressed the matters in the general body meeting of PTA and in academic council meeting. The suggestions which needs quick implementations were readily executed. The measures adopted as per the feedback report could supplement to the overall progress in every sphere. Apart from this alumnae association meetings of the various departments were held and the get together could immensely benefited to departments in addressing certain issues and an insight to present day employable opportunities of various courses. Various departments invite their prominent alumni members as guest speakers. The feedback report was also collected from faculties and staff of the college and the suggestions aired was properly addressed at the respective forum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	58	4930	58
BA	English	30	2938	30
BA	Economics	52	3193	52
BA	History	50	2338	50

BSc	Physics	38	1833	38
BSc	Chemistry	30	1764	30
BSc	Maths	29	1528	29
BSc	Botany	34	2169	34
BCom	Commerce	58	4930	58
MSc	Chemistry	12	289	12

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	938	78	29	12	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	3	4	2	12

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in the college is followed effectively in the Degree and PG programmes that are steered through CUCBCS system. The mentoring process serves for the purpose of familiarising the new standards set out for academic excellence through adopting new practices in teaching and learning process. The mentoring is governed through tutorial system in the college, viz. students representing

each semester for a specific course/ department is under the supervision of a tutor. Tutor is in charge of each student of that class and the same faculty will be in charge for the whole (3 Year Degree / 2 year PG) course. During each academic year there will be meeting of all tutors at the beginning and the heads of each department will acts as an interface taking over all activities concerned to each department. During staff meeting of the respective department the activities/ projects to be executed/ seminar/assignments and on year end educational tour also were discussed. Tutor keeps the record of each student and the details of his/her personal whereabouts, academic grades earned and have one to one discussion during each semester. Progress reports maintained by the tutor enable the tracking of the overall performance of each ward. During one to one meeting of tutor and ward through class committee and the PTA meetings, the tutor make fruitful effort for bringing academic excellence to the mentees. Tutors engage academic and personal counselling sessions during periodic intervals. Students' have the freedom to discuss about the academic as well as other grievances with the mentor and the issues if any were sorted out by tutor and if anything to be taken to next phase is taken care as the situation demands. Tutor also had meeting with the parents and a whastup group of the class which is maintained by tutor enables quick communication with the wards. The departmental tutorial /mentoring system could improve teacher-student relationship and the number of students aspiring higher studies (PG PhD) and other new courses was higher compared to past years. The number of students qualifying various competitive examination was also improved and the students got admission to leading universities and institutes for their PG and PhD studies. The number of students who got placement at various companies and in public sector shows a gradation in the past few years. The outcome of these kind of programmes is reflected in the feedback report collected from the students and parents during the end of each year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1016	29	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	0	9	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mr. Unnikrishnan .M.S.	Assistant Professor	NCC -Lieutenant

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	semester	05/04/2019	10/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college adheres to the academic as well as examination schedules mandated by the affiliating university in the stride towards academic excellency following various steps involved in continues internal evaluation process. The internal examination committee fixes the date for scheduling the internal examination in accordance with academic calendar for each semester (two internal exam) and the valuation of answer scripts and publication of results in a time bound manner . The valued answer scripts were given to students and the grade card before uploading to university site was duly signed by the students. Performance evaluation of each student in the test is done and the poor performers in the examination is carefully dealt with and remedial classes were taken other than general teaching schedules as the case necessitates. Student support programme (SSP) which is a flagship programme of collegiate education department, Govt.of Kerala, also identifies slow learners with respect to their qualifying examination grade (input marks) and were given printed matter (question and answer) based on their syllabus in addition to class room teaching at wee hours of the day. All these measures are aimed to improve the academic quality in general and on overall progress in right to education. Grievance redress if any from the students who are cadets in NCC and volunteers in NSS were given due attention if they are unable to write the internal examination, and those student were given retest as the situation warrants and based recommendation from the concerned authority . In the Degree programme, the CIE components are attendance, internal test papers, assignment/seminars and in house projects done during end semester. In PG programme, the CIE components are attendance, internal test papers, assignments seminars, field trip and the final year projects. For each component, grades /marks were awarded and were compounded to calculate the total grade/mark awarded for the student. The credits awarded are based on syllabus of the affiliating university. PG student were encouraged to do their final semester project at institutes/universities of national importance. This could give them an outlook on work culture and to inculcate research temper who ought to pursue research / research oriented career. The various credits accounted of internal evaluation were scrutinized periodically by respective committe and modifications suggested were taken care.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for each year is prepared after a day long discussion convened by IQAC committee taking suggestions from the department heads also. At the beginning of each semester, the principal convenes a meeting of IQAC committee with HODs and faculty to discuss the matters related to fixing the yearlong schedules that includes academic and non-academic events in the college and its effectiveness. The dates for starting and ending of each semester/course and the tentative examination schedules etc. are based on the calendar of the affiliating university. The dates for internal examination, events to be conducted (arts sports), various commemoration days and the college union election etc. holidays, number of working per month, are all fixed during the deliberation and the same was circulated to every department during the beginning of the academic year. The conveners of the various committee are requested to adhere to the dates as fixed in the academic calendar for organizing various programmes. Principal / IQAC committee will be accountable for a change in the already fixed dates due to some unavoidable circumstances. The academic calendar scrolled in the college web site for quick access for students that could help them to plan their course schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CHE	MSc	Chemistry	12	12	100.00
HIS	BA	History	35	27	77.00
ECO	BA	Economics	41	33	80.40
ENG	BA	English	23	15	65.00
COM	BCom	Commerce	52	47	90.00
MAT	BSc	Maths	25	19	76.00
BOT	BSc	Botany	30	25	83.00
CHE	BSc	Chemistry	24	21	87.50
PHY	BSc	Physics	32	26	81.25

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.srivyasanss.ac.in/Student-Satisfaction-Survey-(SSS).pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
SEMINAR ON AYURVEDA	IQAC CHEMISTRY	01/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Water quality analysis	Water analysis @Vyasa	Management PTA	Water quality analysis	Sample analysis	01/01/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	2.66
International	Botany	5	1.26
International	Chemistry	1	3.65

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
Physics	1
English	1
History	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Flexible Ag/FMWCNT electrode fabricated .....for sensor application	Reshma . M ,R. Manu	J. of Electrochem. Soc.	2019	245	1	Sri Vyasa NSS College
Variations of non-linear optical properties .....multilayer quatum dots	Suseel Rahul K. et.al.	Super Lattices and Microstructures	2018	66	1	Sri Vyasa NSS College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	15	4	2
Presented papers	5	9	2	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Deaadiction centre visit	N S S Unit , SVNSS College	2	30
Blood donation and Flash Mob	Sri Vyasa NCC unit with Valluvansdu hospital in association with SBI wadakkanchery	5	103
Unity Day	Sri Vyasa N S S College N C C Unit with community	2	102
Environment Day	Sri Vyasa N S S College N C C Unit with community	9	65
Water day	Sri Vyasa N S S College N C C Unit with community	2	65
Conducted post flood survey of wells	NSS Unit Mathrubhumi – Jioblue	2	30
Water testing in Wadakkanchery muncipality	NSS Unit General Hospital, Wadakkanchery	2	25

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood donation	Recognition	Valluvanad hospital	50
Flood relief work	Recognition certificate	Dist. Collectorate, Thrissur	50
Republic Day Parade	Govt. of India	Govt. of India	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Road safety awareness programme	Sri Vyasa NCC unit and 23K bn and Motor Vehicle department	Road safety	5	85
Aids Awareness	Health Department	Anti narcotic -	2	65
Swachh Bharat	Wadakkanchery Muncipality	Cleaning Programmes	4	85
Annual NSS Camp	NSS Unit and Govt. agencies	Cleaning and social extension activities	2	65

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
M.Sc Project	Ms. Alina Jiji	TIFR, Hyderabad	76
M.Sc Project	Ms. Aiswarya .S	TIFR, Hyderabad	76
M.Sc Project	Ms. Athira K.P	CSIR-CECRI, Karaikudi	60
M.Sc Project	Ms. Anugraha	CSIR-CECRI, Karaikudi	60
M.Sc Project	Ms. Amrutha	CSIR-NIIST, Thiruvananthapuram	60
M.Sc Project	Amrutha C	Central University Tamilnadu	80
M.Sc Project	Archana S	Central University Tamilnadu	80
M.Sc Project	Megha .L K.	Indian Institute of Astrophysics	82
M.Sc Project	Amrutha K.S	Indian Institute of Space Technology	68

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project	PG Student	TIFR , Hyderabad	15/03/2018	31/05/2019	2 M.Sc Chemistry

					Final year Students
Project	PG Student Project	CSIR-CECRI, Karaikudi	30/03/2018	31/05/2018	2 M.Sc Chemistry Final year Students
Project	PG Student Project	CSIR-NIIST,Thiruvananthpuram	30/03/2018	31/05/2018	2 M.Sc Chemistry Final Year students
Project	PG Student Project	Indian Institute of Astrophysics	19/03/2018	11/06/2018	3 M.Sc Physics Student
Project	PG Student Project	Central University , Tamilnadu	26/03/2018	15/06/2018	2 M.Sc Physics Students
Project	PG Student Project	Indian Institute Space Science and Technology	30/05/2018	08/06/2018	M.Sc Physics Student

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
316629.5	316629.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly

	Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Laboratories	Existing
Others	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha-ILS	Fully	2010	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	28867	1534569	360	82768	29227	1617337
Text Books	63	18765	0	0	63	18765

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	1	1	1	1	8	2	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	1	1	1	1	8	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3.16	3.16	0.78	0.78

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college which is situated in wadakkaanchery panchayath cater to the needs of pupils, most of them coming from far away places of the thaluk for their higher education. The college extends all support facilities for the students, the majority are enjoying the fiancail support from Govt., for their studies, to give right education moulding them as good citizen. The college council facilitates all extension for bringing good ambience in academic as well as non-academic aspects for the student community and the management gives due priority for the overall development of the college. The college has well established system for the maintenance and utilisation of various facilities for students and staff for serene academic atmosphere. . The planning board which functions under the ambiet of College council looks after the various facilities of the college such as infrastructural, electronic media, curricular and extracurricular activities etc. advices on various measures for the improvement and maintenance of the same. The committee meant for various purposes meets as and when required for maintaining facilities, also takes account of

effective utilization of the building area, purchase of various items, campus development initiatives, campus environment and library. The committee also takes care of maintenance of physical facilities such as college auditorium, department seminar halls, smart classrooms, language lab, science laboratories, smart classrooms and computers etc. In certain cases annual maintenance contract [AMC] was also signed for the instruments and systems. The college council and the office works in tandem to give maximum priority for the procurement and installation of all facilities. The management of the college takes up annual cleaning of the campus and the maintaining of the physical ambience was done through student cadets of NCC and voulnteers of NSS, whom lookafter the serenity and ambience of the campus. All books are marked, classified as seperate sections in each rack and were periodically cleaned from dust and dirt with the help pf students and teachers. All books were inspected to find damages and binding is carried out if needed. Also the office records were kept safe and stacked periodically by yearwise for quick reference. Maintenance of Sports and Games Facility equipments and articles were done by physical education department. Gymnasium, ground and various courts in the Campus are supervised and maintained by the Head of the Physical Education Department. The man power for maintaining the campus atmosphere were through contractual appointments and the finacial assistance for the same is met from PTA and management fund. During end of each academic year the stock verification of various items viz. instruments, computers and other items were done at the department level by a committee consist of faculty members of different departments. The instrument which are not in working condition are identified for repair. Also stock verification of chemicals, the new books purchased and the number of existing book are also accounted by the committee constituted for the purpose.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Induction Programme	06/08/2018	280	Respective Department
Remedial Coaching	09/07/2018	50	Respective Department
Walk With Scholar	20/08/2018	40	Dept. of Higher Education, Govt. of Kerala
Scholar Support Programme	20/08/2018	40	Dept. of Higher Education, Govt. of Kerala

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counseling	75	75	15	10

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	10	Botany	Botany	Affiliated College and Other Institute	M.Sc / B.Ed
2018	25	History	History	Affiliated College and Other Institute	M.A./LLB/B.Ed/Computer Courses
2018	24	Ecconomics	Ecconomics	Affiliated College and Other Institute	M.A./MBA/ B.Ed
2018	46	Commerce	Commerce	Affiliated College and Other Institute	CA/CMA/CS/M.Comm/MBA
2018	12	Chemistry	Chemistry	Affiliated College and Other Institute	M.Sc, LLB
2018	29	English	English	Affiliated College and Management Institute	M.A., MBA, B.Ed
2018	26	Maths	Maths	Affiliated College and Other Institute	M.Sc
2018	15	Physics	Physics	Affiliated College and Other Institute	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Arts festival	College Level	350
Annual Sports Meet	College Level	230

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has an elected body of student's representative that takes every initiative for the wellbeing of the college and on day to day affairs of the students. A healthy and active participation of the student is inevitable in the decision making process forming a peer group in college activities. The college union election is held during every year in a democratic way and the elected students bearing various portfolios were represented in the respective committee or groups. The Union comprises 9 executive members headed by the Chairperson. In addition, each batch is represented in the union by a batch representative and each Department by an association secretary. The students were given the freedom to air their grievances on matters pertaining to the academic and other student facilities /aminities that needs more attention. The union members are given due representation in the decision making processes in the college. The elected union members will work in tandem with the other committee constituting staff and faculties for the betterment of the institution. The participation of union representatives in these committees acts as a platform for the students to address their concerns and present their ideas and suggestion that supplements to improve the college ambience. The College Union engage creatively in their campus life and learn to develop responsibility and leadership skills. The elected union is in charge of conducting various student activities such as arts festival, annual sports meet and other club activities of the college. The elected union also extends its arm for various extension activities in the college. These programmes do play a major part in implanting traits like teamwork, sportsman

spirit, the drive to stride for bringing the best in one's self, leader ship quality, serving mentality etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The college has illustrious alumni who are serving in their respective capacities over different parts of India and abroad. The association is playing a pivotal role in keeping them all connected and doing good to th. .The institution has registred alumni in the name of old student association. The alumni condcutes meeting during certain intervlas ans disuss the general matters concerning the college. Alumni has elected office bearers and follows certain bye-law in organising any events or helping the institution through various means. Apart from this each departmetn has its own alumni member group, which works as catalyst in the upliftment of that department through providing finacial assistance and through endowments for the students. Alumni meet of various department were held during last year and they have made some fifincial assistance during the flood in 2018. The amount collected from the members were utilised for the benefit of those people affected from the flood in nearby villages.

5.4.2 – No. of enrolled Alumni:

850

5.4.3 – Alumni contribution during the year (in Rupees) :

45000

5.4.4 – Meetings/activities organized by Alumni Association :

the college has an association of old students representing all the batches. The OLD STUDENTS ASSOCAITION [OSA] has done handfull of activities to the college. They have collected a sum of Rs.40000/- and contributed to the flood victims during August 2018 flood disaster. Apart from that some of the department has their own alumni association, the department alumni meeting were held during last year. The sports alumni assocaition has done a pivotal role in bringing up the footlball team and other game players through sponsoring aand also by giving free training to the growing players. Many activities of the college are conducted in collaboration with Alumni.Batch wise reunions, facilitation of old teachers, providing financial assistance and scholarships to the students etc. are a few of the activities that our alumni association is involved in are giving endowments in the form of cash prized to the toppers, helping the poor students through some financial assistance, taking up role as mentors in capacity building measures.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions in a well-structured and distinct manner to ensure decentralised and participative management system at all levels of decision making process concerning academic as well as other activities pertaining to the college. As can be noted from the input data's in AQAR that different committee formed for the sake of ease doing business and with each of the committee headed by faculties and stake holders of the college for the sustain developmental needs and for improving student facilities of the college. Whenever any important decisions are to be made. The college has also academic staff council The Academic council consisting of Principal, all HODs, IQAC coordinator, Heads of office superintendent deals with all academic matters and provides necessary suggestions for the improvement. The academic council meets at regular intervals or as per the situations warrant for such kind meeting. This could make radical changes in the academic sphere of the college. The meeting / deliberation were held during regular intervals and the suggestions and grievances were sort out at the concerned levels in a time bound manner. Principals as the chairman of the committee entrust the duties to concerned conveners of the apex bodies to take up issues. Principal also facilitates the role as mediator to make interaction with the management and other stake holders of the college to take up the measures / actions suggested by various committee. The Heads of the various department is entrusted with taking suitable decision / consideration considering each department in their routine teaching schedules and other than academic activities. This could bring about transparency within various departments and to work in tandem for the mutual benefit of the department concenrned. IQAC council of the college was given full authority to foresee, implement and monitor the various programmes aimed at raising the overall quality of the institution. Various sub committees were formulated under the auspices of IQAC and these committees were assigned to plan and carry out various activities throughout the academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and	The faculties of the various department of the college are recognised research

Development	guide. Research Advisory Committee meets at regular interval and admission of the research scholars will be done. Teachers are encouraged to present paper and invited lectures at various conferences. The projects submitted to various agencies for funding were scrutinised by the apex body before submission. Department of Chemistry is a recognised research centre, the annual progress of the scholars and PhD Viva of the students were also done under the ambit of the committee. A well maintained instrumentation centre also functioning that cater to the needs of PhD students of this college and neighbouring centres.
Examination and Evaluation	Other than University examination, in each semester two internal exam were conducted based on the university model. The schedules of the exam were as per academic calendar. The results were published in a timely manner and the grades were made available to parents during PTA meeting scheduled during year end/semester end. The committee meant for this duties will take care in completing the activities in time
Teaching and Learning	Considering teaching learning process, academically weaker students were identified based on their input marks and were given remedial coaching in subjects in need. Counselling were given for students who needs special attention to bring them into main stream of studies.
Curriculum Development	Faculty members of the college are in and as Chairman members in Board of Studies with the affiliated university that frames and restructure the syllabus for each academic year. Suggestions and feedback were given before finalising the syllabus. Feedback and suggestions for the improvement of curriculum were given during discussion of the apex committee.
Library, ICT and Physical Infrastructure / Instrumentation	A computer lab and Wi-Fi facility within the campus is facilitated for students and teachers. Language lab and two smart class room were also operating for students to get ICT enabled teaching methods to improve the learning /understanding the topics. NPTEL courses and other ICT enabled web based systems were used for better understanding and for concept based learning system.
Industry Interaction / Collaboration	Students were encouraged to visit industry as part of their industry visit and also students are doing their project in various institutes. During final year of the Degree programme industry interaction/ doing projects are planned. Also PG students are doing their final semester projects at various public private sector industries.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Student admission to various programmes were done through online mode.The entire process is done online. The college admits students through the Common Admission Procedure of the affiliated University (University of Calicut). The subsequent support measures for scholarships, e-grant and examinations are also done online. The library is functioning digitally and all students were give bar coded I.D card to use the library facilities. The resources covered by the digital library were increased significantly to cater to the ever increasing requisites of todays competitive world.
Examination	The exam fee for university exam were paid through electronic means. The registration of students for University exams is done online. The results are declared online.
Planning and Development	The communication for sanctioning and submission of the various projects were done through electronically. The planning and development committee which meets as per the case will scrutinize and subject the same for approval. Official Whatsapp groups of the college staff, teaching staff and the heads of various department took stock of the cases and air their grievances and suggestion to the committee.
Administration	Medium of instruction were done through regional language (Malayalam)as per direction from the government. The letter communication with the management and government agencies are partially done through electronically. The applications form forwarded by the faculties for availing govt. facility were all done through Online Application process.
Finance and Accounts	Digital signature of Principal was introduced for payment and allowances of employees. Matters related to pension of the retiring employees were started to carry out through a platform named PRISM (Pensioner information system)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!					

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Govt. sponsered Schemes	Govt. sponsered schemes	Govt. and Autonomous department sponsered schems

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The finacial transaction and other assets withthe college were periodically audited by various agencies. External audit by various government agencies were done periodically. Accountant general, deputy director and directorate of collegiate education do the job of scrutinising the financial transaction of the college. Apart from this, internal audits are done annually for the management, PTA and UGC pertaining to the financial transaction of the college. The stock verification of the various department was also done at the end of each academic year by faculties

and office staff. The audit is performed by authorised chartered account and the audited statement is kept for future verifications.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt. agency / department	Yes	Internal committe
Administrative	Yes	Govt. agency / department	Yes	Private audit by Charterd accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Representation in the governing council. 2. Representation in the IQAC. 3.Financial assistance and scholarships provided for students. 4. Financial assistance to the contract staff/ labours of the college 5. Supporting for minor maintanance of the college through financial aid.

6.5.3 – Development programmes for support staff (at least three)

1. Cultural programmes were celebrated with full participation from support staff 2. Staff coucil activities viz. Staff tour, celebrations etc. 3. Encouraged to attend Govt. sponsered training programmes for office staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**Yes**
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Deliberation on Major Shift in Accreditation Process	30/11/2018	30/11/2018	30/11/2018	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Domestic violence prohibition Assembly of girls students on Dowry Prohibition	02/08/2018	02/08/2018	135	50
Gender Sensitisation Programme in NSS adopted panchayaths	08/10/2018	09/10/2018	25	50
Workshop for girl students and women faculty on Safe Workplace (POSH Act)	13/12/2018	14/12/2018	125	50
International Women's Day	08/03/2019	08/03/2019	150	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

In order to improve water quality and to have Pollution-free water sources, the programmes such as Implementing a green protocol for campus and by reviving vital water sources in and around the campus area were accorded. Water conservation measures were adopted with the help of students and local community and an eco-friendly and sustainable waste management system was promoted for waste

segragation at source. Apart from this college has some barren land area, were the practice of organic farming and labeling of trees (botanical name) in the campus were done with the participation of students. Green Audit was carried out by Eco-Club and in association of students in NSS a graden area was extended and planting of more saplings around the campus was mooted. Carbon credit assesment of the entire campus aea was monitored and measures were taken to improve the carbon credit limit The conventional incandescent bulbs were replaced by energy efficient LED lights and awreness / stickers were placed to switch off the power equipments when not in use. These measures were taken in order to conserve energy and to minimise the energy bills for the college. The college is diligently pursuing the proposal for water conservation with Government of Kerala. Adopted a local body or wards for waste management.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	5
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic diary for all students and teachers	01/06/2018	A code of conduct for students is illustrated in the Academic Diary. In addition the book also contains details of various courses, fee strcture and other particulars relevant for the student

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Birth Anniversary of MannathuPadmanabhan	02/01/2019	02/01/2019	150
Seminar on environmetal issues and its remedy	05/06/2019	05/06/2019	200
Seminar on Value Education Programme by Rotary Club	23/11/2018	23/11/2018	175
Gandhi Jayanthi celebration	02/10/2018	02/10/2018	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain water Harvesting measures was taken. Water recharging units function in a natural way. The water will trickle down through the earth to the nearby open well. it helps solving the water shortage in the campus. The college has a big well towhich the rain water from the roof top is collected. Apart from the channels were created with bund to percolate the water and to recharge the other well and the pond. Environmental awareness through field classes and campaigns. The creation of an eco-friendly atmosphere is a remarkable mission of the Eco Club. Giving training in Nature-Conservation and Eco development, giving awareness about de-forestation and global warming, preparing vermin compost pits, planting saplings, visiting the natural eco systems like local water bodies. The NSS of the college has carried out Plantation drives, cleaning drive in its campus. Green Audit was carried out by Eco-Club on 12/8/2018 by Students of the college. The college has established Mannam Memorial Sacred Grove as a commitment to bio-diversity conservation of a wet- land corridor.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

1. MENTORING PROGRAMME – CAPACITY BUILDING ACTIVITIES To achieve the vision of the institution viz., to develop all round personality of the students on progressive lines. To provide a continuous learning process for both the mentor and the mentee. To establish the mentor as a role model and to support the mentee for personal and academic development. THE CONTEXT The nature of students' background i.e. catering to different socio-cultural and economic diversity necessitates mentoring being opted as one of the best practices by the institution. The absence of institutionalized system of having proper system of mentoring, guidance and counseling in the region along with the obvious fact that most of the students are from remote areas and first generation learners makes it imperative on the part of the institution to provide mentoring i.e.

guidance for all-round development of the students on academic as well as aesthetic lines. Moreover, it is aimed to align with the institutional mission and vision statement aiming to develop students on progressive lines .i.e. to imbibe in the students a rational positive outlook towards life thereby making them responsible citizens. THE PRACTICE Mentoring session is conducted on a regular basis. The session is compulsory for every student to attend without fail. The mentoring parameters are based on four aspects i.e. academic, attendance, career and general. The mentors are provided with details of mentee's performances in terms of academic (weekly test, class test, and mid-term and end-semester exam) and attendance records. The mentor also keeps track of the mentee's personal development such as co-curricular activities, discipline and career related issues. The practice of the mentoring system is evaluated by the Principal, Vice-Principal so as to ensure quality and efficiency in practice. The grievances of the mentees are taken up by the mentor and if necessary it is forwarded to the Principal for necessary remedial actions. EVIDENCE OF SUCCESS Improvement in mentees discipline, interaction and communication skills, Improvement in students' attendance, Establishment of a vibrant relationship between teachers and students which has provided a congenial atmosphere in the class room as well as in the campus. PROBLEMS ENCOUNTERED The diversity in students' background and upbringing i.e. lack in the art ofeffective articulation, introversion, indifferent attitude etc. Inadequacy in general guidance, career and professional related materials. This is due to the financial constraints faced by the management because the institution is dependent on grants. BEST PRACTICES -2 Title of the Practice: PRACTICE OF ENVIRONMENTAL CONSERVATION Goal: The methods adopted for eliminating waste generation mitigation of waste, grading of waste and its scientific way of disposal are known as Green Protocol. The focal point is that the individuals and society at large can contribute their mite in waste management in umpteen ways. If conscientious efforts are taken to minimize waste generation with a civic sense, gradually it becomes our second habit and ultimately results in decreased waste production. Waste can be sorted out and graded into different levels. Those which could be recycled and those which could be turned into compost could be separated and processed scientifically. Avoiding excessive use of consumables and ensuring zero residuals are another way which will go a long way in mitigating waste generation. The green protocol can be applied in our personal life, family, office, public functions, weddings, meetings and conferences, festivals and in all walks of life. What is important is to implement the Green Protocol as a habit and custom. 3. The Context Green Protocol envisions to dispense with the use of disposable materials and to opt for reusable materials as a part of mitigating waste generation so that the degradable residues can be converted either into compost manure or as biogas. It also ensures the elimination of health hazards created by the way of burning plastic and such non-degradable solid waste and also throwing of garbage in public places. Such practices of Green Protocol in student's celebration, meetings and public conferences, union ceremonies, where people assemble in large number, will ensure the reduction of waste materials to a larger extent. Why Green Protocol? Man's

irresponsible ways of life have stifled the environment and pushed him to a precarious stage. Rains have become erratic. It either becomes torrential causing floods or dries up creating drought. Heat goes up to the extreme levels causing sunstrokes. Life on this planet has almost become suffocating.. The loss of health leads to financial exigencies resulting in a bleak future. This can be avoided with a little bit of care and concern over our health, hygiene and environment. 'Good hygiene through Green Protocol" is the new catch word of this season. The objective of the Green Protocol is to mitigate the generation of waste instead of searching for ways and means to dispose of the waste that we created. Implementation of Green Protocol • Mitigating the quantity of waste. • Grading of waste at the source of generation. • Use of recyclable materials to the possible extent. • Optimize the use of reusable materials • Eliminating all disposable materials from day to day life. • Disposable materials shall be substituted with eco-friendly materials like stainless steel, glass, ceramic vessels, cloth bags and so on, which can be reused by washing. • Banned plastic materials shall be avoided completely and Government norms in this regard shall be followed strictly. • Sorting of biowaste and non-degradable wastes and they shall be processed. • Converting the biowaste as compost manure or as biogas by erecting biogas plants. • Non-degradable materials like plastics shall be separated, washed, dried up and cleaned for recycling. Such materials shall be given either to scrap vendors or to the local bodies for processing. • E-wastes shall be kept in separate storage containers and be given to authorized scrap vendors, clean Kerala Company or to the local bodies at right intervals. • Use and throw covers shall be avoided. Eco-friendly bags made of cloth, jute, paper or coir shall be used for purchases. Purchases shall be made in bulk as far as possible. • Washable containers which can be reused shall be kept ready while purchasing food items from the restaurants. • The habit of throwing garbage at public places shall be stopped forthwith. The waste shall be sorted out and be given to these authorized vendors or institutions for recycling. • Flex banners shall be substituted with cloths. Eco-friendly materials shall be used for decorations. • Consume as per demand – avoid wastage.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college aims at creating a hatching ground for the students to develop their hobbies and achieve success in life. The CAPACITY BUILDING INITIATIVE OF VYASA (CBIV) ia a step towards facilitating the students with the required knowledge, experience and exposure to pursue their

dreams with gainful employment. With the skills gained, the student becomes more determined and confident in facing the future. The College as a higher education institution is committed in imparting quality education to empower the youth/students and strive to foster integral development of the students by enabling them to be intellectually alert, emotionally balanced, morally sound, socially committed, culturally enriched and spiritually oriented. Institution has all ICT facilities like LCD projectors, Computers, Smart boards, Laptops, Internet which is used in the teaching learning processes.The participation of students in the classroom discussion also throws light on their learning abilities. Internal assessment tests are conducted through which student's performance is evaluated. The college has well qualified staff, good infrastructural facilities, well equipped laboratories, computer labs, library, e-library, and co-curricular/extracurricular facilities. The institution is committed to provide an ambience of creativity, innovation and good learning experiences. Co-curricular, extra-curricular and sports activities and competitions are organized regularly to nurture the talents of the students in addition to the academics. Priority 1. The distinctive area of the institute is "Socio economic development and capacity building of rural youth through quality education". 2. Around 70 – 80 students enrolled in the college belong to economically and socially backward section of the society. The students come from nearby villages in the catchment area of 50 k.m.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To encourage the faculty for obtaining funding projects. 2. To conduct seminars, symposium and conferences in all the disciplines at International level 3. Exploration of opportunities for collaborative research with leading institutions/organizations 4. Finishing School facility for final year students. 5. To strengthen the e-governance facilities 6. Effective involvement of Alumni in various College Activities