


INTERNAL QUALITY ASSURANCE CELL REPORT 2022-2023



SRI VYASA NSS COLLEGE
Affiliated to University of Calicut and Reaccredited by NAAC with B Grade
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ACTION TAKEN REPORT: 2022-2023

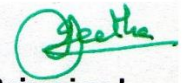
Meeting date: 07-06-2022

- As discussed in the meeting it is decided to collect the documents for submission of AQAR 2020-2021 at the earliest. For the purpose various criteria committee formed are entrusted to make steps to collect data from different departments. The committee fixed 28-06-2022 as the final date for consolidating all data for the AQAR.
- For SSR preparation Hod`s are directed to take steps to procure data for the SSR documentation. The conveners of the various criteria/ cells to be finalized to entrust them with the task and told to have regular meeting for the completion of the process
- HoD`s and other cell coordinators ate told to fix the schedule for internal examination and other event fixed for the academic year to prepare the academic calendar. For this meeting was planned to fix the schedules and make the academic calendar at the earliest.
- The conveners /coordinators of the various cells / committee to update their register, give a report of the last academic year events and to announce more events that are relevant to the students.
- The meeting also decided to do the admission process with utmost care and do the needful to complete the admission schedule in time.

Meeting date: 10-08-2022

- The members of the IQAC committee has the opinion to upload the already scrutinized data for the AQAR 20-21. The department head`s were told to submit the same to IQAC as early as possible to complete the AQAR uploading process. The committee also advised the coordinators / conveners to stick on to academic calendar for planning various programmes/ internal examination and other events in the college.
- The criteria conveners for the various SSR criteria were selected and were given the task of procuring the necessary data with supporting information to AQAR and SSR process.
- The files for the different criteria and sub criteria to be prepared and necessary fund for the same to be routed through PTA. The committee directed the conveners to do more activities and make report with supporting documents for NAAC filing.
- As the admission process for degree is getting completed the IQAC decides to arrange few sessions on different themes for the benefit of newly admitted students. It is decided to give orientation classes for first year degree students in batch wise as per the available time. The committee members suggested names of the resource persons to take their expertise for the induction /orientation programme.
- The committee requested the principal to give fund for each department to convene suitable lectures /one day seminar for the benefit of students based on their theme of study.
- The committee also requested the principal to facilitate more student activities / extension activities within the campus and outside the campus. The committee entrusted the NSS and NCC officers for the same.

- The committee also examined the syllabus of the different add on courses and suggested minor modification to better fit to the programmes the student has chosen. The remedial coaching classes for the students to be conducted and the register for the same to be keep by various departments for future references.



Principal

Dr. Geetha P, M.A, B.Ed, M.Phil, Ph.D

Principal in Charge

Sri Vyasa N.S.S. College

Vyasagiri P.O., Wadakkanchery

Thrissur - 680 623

Meeting date: 22-12-2022

- The committee in its meeting formed a subcommittee to scrutinize the data collected for the AQAR and to upload the same without delay for completing the AQAR process.
- The committee asked the criteria conveners on the status of their activities regarding the documentation for SSR preparation
- The committee examined the various add on courses convened by various department and on the status of different audit courses for the degree students. The IQAC members were convinced about the various add on course programme and encouraged the teachers to arrange more classes for the same.
- The IQAC committee asked the HoD`s to prepare an estimate for the different works of their department to be done in connection with NAAC visit and to hand over the same to the IQAC team for further processing
- The IQAC members were of the opinion to have an expert talk /lecture for the benefit of all staff on theme on SSR preparation and NEP implementation. The IQAC convener suggested few names of the experts for the talk and decided to call person based on their availability.
- The promotion and other profession data files are to be screened by a panel of IQAC committee and to hand over a copy of the same (Performance appraisal report) to the IQAC for reference and submit after verification by the committee.
- The questionnaire for feedback system to be collected from various stake holders including students were prepared and placed before the committee.

Meeting date: 07-02-2023

- The IQAC committee fixed the time schedules and the various program's fixed for 11-02-2023 and 12-02-2023, Dr. N. Dharmadhikari NAAC and UGC peer team member visit to the college. The IQAC committee told the heads of various departments and cell conveners to have a presentation of their department during the visit. The IQAC convener was also asked to deliver the presentation on the status of IQAC and NAAC visit.
- The committee told the HoD's to restrict the presentation to 15 slides and then have discussion with the expert for improving / modification of the same.
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Meeting date: 01-03-2023

- The IQAC committee discussed regarding the status of various committee and criteria cells formulated for the SSR file updation and consolidation. The conveners briefed about the present status of the respective cells.
- The IQAC committee gone through the deliberations and asked the conveners to put a final date for submission of the pending files by the department, failing will be taken very seriously.
- The committee also asked the progress of some key features that is to be included in the department profile as advised by the expert during his last month deliberation
- The committee asked the HoD`s to collect the necessary feed back form from IQAC convener and to get it filled from the final year batches.
- As the consolidation of data for the AQAR submission was almost complete and the committee entrusted IQAC convener to take steps to upload the file at the earliest.
- The committee also asked the HoD`s to prepare the report of various events conducted during the period. The NSS,NCC and other students committee were also asked do the same preparing the whole year repot of their activities.


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