



SRI VYASA NSS COLLEGE

Affiliated to University of Calicut and Reaccredited by NAAC with B Grade

Vyasagiri P.O, Wadakkanchery Thrissur, Kerala - 680623

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IQAC Minutes 2018-2019



The IQAC Council meeting held on 04/06/18 had discussed the following points and has taken appropriate decision in implementing the ideas.

- * Decided to formulate an academic plan after discussion with the various heads of departments and other stake holders of the IQAC Council
- * All teaching departments were directed to submit the year plan regarding activities Extension Programmes and other Schedule or seminars etc and to have a discussion within IQAC next meeting
- * All department heads were given Academic Administrative auditing (AAA) - the format for filling was given to teaching dept., office and library.
- * It is planned to conduct an induction programme for the degree first year students once the admission to the first year Degree course is over.
- * The meeting also entrusted the principal to initiate steps in revamping the web site of the College

Dr. R. MANU
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RM
4/6/18
Dr. R. Manu
IQAC Coordinator

IQAC - Meeting

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Venue: Principal chamber


19/12/2018

Time: 2:00 PM

A general meeting of IQAC Committee members were held on 19/12/2018 @ 2:00 PM at the Principal chamber. The agenda of the meeting follows:-

- ① A timely submission of Annual quality assurance report ^(AQAR) to NAAC. ~~is~~ to be done
- ② Collection of necessary document to include in the AQAR
- ③ Compiling and ratifying the AQAR documents before submission by placing in the IQAC Committee. All department heads were advised to prepare AQAR as per the format given.
- ④ Groups were formed from the faculty on the basis of seven criteria of the AQAR format. Each group/criteria will be coordinated by the senior member of the faculty or as per provision.
- ⑤ The groups were to visit each department and ratify the data before submitting to IQAC for AQAR preparation. The meeting unanimously agreed the suggestions and the committee came to an end by 4:00 PM.

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19/12/18
Dr. R. Manu
IQAC Co-ordinator

IPAC- Meeting.

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Date: 28-01-2019, Venue: Chemistry Seminar Hall

A Meeting of the teaching and non teaching staff was held on 28/01/2019 @ 2.00 PM in chemistry seminar hall.

The following points were come into discussion

- 1) Reconstitution of IPAC members as some of the member in the team is going retire. The committee discussed the case and in place of retiring members suitable persons ~~was~~ placed. As discussed the new names was put forth and ~~in~~ the meeting unanimously selected the new members for IPAC. The names and the list of the IPAC is attached separately.
- 2) web maintenance for the dept: which are not having the internet facility and the provision for the same was also discussed and ratified by the committee.
- 3) The meeting advised each department to constitute an active alumni association for the year to come and they were asked to convene meeting of the alumni and request for funding from Alumni for the development of the department.
- 4) The IPAC meeting also held meeting to formulate the academic schedule for the


next academic year 2019-2020. The
It is planned to convene a day long
brain storming session participated by
HOD's of the department and the IQAC
members. - fixed the meeting by last week
of march to chalk out points.

5) New Committee was constituted for Radio Vyasa
ISCOV and finishing school. The Committee advised
the Coordinators of the Committee to make
necessary plans to conduct these programmes
and chart out the days of the same.

6) The IQAC Committee discussed the feasibility
for publishing an interdisciplinary journal
from the contribution of the faculties of the
on topics of their interest and getting an
ISSN number or recognition from the apex body.

7) The meeting of the IQAC members came to
a conclusion by 3.30pm and the meeting
entrusted the coordinator to take necessary
steps for the fruitful implementation of
the same.

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28/11/2019
Dr. R. Manu
IQAC Coordinator

IQAC-Meeting

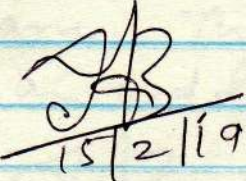
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A meeting of the newly selected IQAC members was held on 15/02/2019 at 12:00 am at the principal's chamber.

The agenda of the meeting follows.

- 1) Charting plan of actions by individual department for the coming academic year
- 2) Constitution of other Committee for OBC-minorities groups, grievance-redressal Committee, Engaging various activities for the clubs such as Energy, Environment, language, history etc...
- 3) Finalising school for the outgoing batch of the Degree and Ph student of the year 2018-2019 were planned to give in a phased manner. The meeting advised the respective Coordinators of the Programme to identify resource persons and arrange classes for each stream of the final year degree batches. The decision taken during the IQAC meeting were all enclosed by members and the meeting came to an end by 1:00pm.

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15/2/19
Dr. R. Manu
IQAC Co-ordinator

Meeting IQAC members was held on
13/03/2019 @ Principals chamber

Date: 13/03/2019

- 1) The meeting started by 12:00pm with the introductory speech by Principal regarding the agenda met for the present IQAC meeting. on
- 2) The department heads were advised to prepare action plan for the academic year 2019-2020. They are advised to prepare the same before the next academic year starts.
- 3) Various committees which are going to exhaust are to be reconstituted. The IQAC Committee suggested the names of the convenor for the Committee such as ISKOV, Radio Vyasa etc. They were told to coordinate the programmes.
- 4) It is planned to conduct the finishing school for the out going student after the final exam are over. The Coordinator of the finishing school were advised to find suitable resource persons for the same. The IQAC Committee meeting came to an end by 1:00pm

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 13/3/19 Dr. R. Manu
 IQAC coord

04/06/2018

A general meeting of JCPAC members were held on 04/06/18 @ 2.30pm in Principals chamber.

Following members were present at the meeting

- | | | | |
|-----|----------------------|---------------------|-------------------------------|
| ① | Dr. Mrs. Karnitha K. | Principal | <i>Karnitha K</i>
04/06/18 |
| 2. | UNNIKRISHNAN K. | <i>Unnikrishnan</i> | |
| 3. | UNNIKRISHNAN N.S | <i>Unnikrishnan</i> | |
| 4. | Dr. Akhil. G. Nair | <i>Akhil</i> | |
| 5 | Jyothi G Nair | <i>Jyothi</i> | |
| 6. | Dr. Dhanya M.M. | <i>Dhanya</i> | |
| 7. | Sreenivas VK | <i>Sreenivas</i> | |
| 8. | Smitha P. | <i>Smitha</i> | |
| 9. | Dr. Jyothsmani V | <i>Jyothsmani</i> | |
| 10. | Dr. Sanesh C | <i>Sanesh</i> | |
| 11 | Dr. R. Manu | <i>R. Manu</i> | |
| 12 | . | | |

The JCPAC Council meeting began by 2.30pm in the principal chamber and came to close by 3.45pm. The following points were discussed within the Council member for suggestion and formulations. The points for discussion and the members suggestion and approval are detailed in next page

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